



**SHADELANDS RANCH MUSEUM**  
**SUMMER MARKET VENDOR INFORMATION**  
**SUNDAY, JULY 30 • 10:00 AM - 3:00 PM**  
**VENDOR SPACE RENTAL: \$50 FOR ONE OR \$75 FOR TWO**

- This is an outdoor, open-air market. No indoor space available. Vendor Map enclosed. All spaces are reserved “first come, first serve” - all space requests will be honored to the best extent possible.
- Set up begins at 8 AM. **No set up will be allowed before 8 AM.**
- Some sites will have drive-up unloading/loading available. Parking instructions will be mailed with confirmation.
  - **BOOTHS #7 - #19:** These booths will use the main museum parking lot to unload/load merchandise and displays. Vehicles may not remain in the parking lot and must be moved by 9 AM.
  - **BOOTHS #1-6 & -#20 - #31:** These booths will use the side parking lot to unload/load merchandise and displays. Vehicles may remain in the parking lot.
  - **BOOTHS #32 - #70:** These booths will use the back parking lot to unload/load merchandise and displays. Vehicles may remain in the parking lot.
- Vendor space is approximately 12’ x 12’ and are on paved areas, chipped bark, or lawn.
- All vendor signage must be posted within assigned space.
- Each vendor must comply with all applicable city, county, state, and federal laws and shall hold WCHS harmless against any failure to do so. (This includes current Covid-19 guidelines)
- Restrooms are available on site.
- No electricity or water is available.
- Vendor is responsible for cleaning up his/her own trash before leaving.
- All vendors are outside - some areas are shaded (bring you own umbrella/shades for protection from sun/rain). The market is rain or shine.
- Food vendors must provide copy of current Health Department Permit.
- Vendors are responsible for the collection of their own selling prices on all merchandise they sell.
- Vendors must have a sellers permit (temporary or permanent) on display or in possession during the show. For more information go to [https://www.taxes.ca.gov/Sales\\_and\\_Use\\_Tax/SellersPermit.html](https://www.taxes.ca.gov/Sales_and_Use_Tax/SellersPermit.html)
- It is the vendors’ responsibility to report and pay state sales tax.
- No alcoholic beverages or anyone under the influence of alcohol or drugs will be allowed.
- In order to ensure our family-oriented environment, no guns, weapons, endangered species, animals, “adult” X-rated material, offensive items will be sold.
- Show representatives reserve the right to relocate, move or remove from display any merchandise or equipment they believe to be a nuisance, hazard, or objectionable to good taste.
- WCHS assumes no responsibility to ensure the safety or protect the property of the seller from fire, theft, malicious mischief, accident, rain, wind, or other perils. The vendor is solely responsible for protecting his/her own property at all times before, during and after the show.
- Please no pets!

**Shadelands Ranch Museum 2023 Summer Market Vendor Contract**  
**Sunday, July 30 Vendor Fee: \$50 (1 space) or \$75 (2 spaces)**  
**Please return by July 1, 2023**

Name: \_\_\_\_\_ Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Contact Phone# \_\_\_\_\_

Social Media Links: \_\_\_\_\_

Email Address: \_\_\_\_\_

Are you selling food products (PROVIDE COPY OF HEALTH DEPARTMENT PERMIT WITH APPLICATION) **YES NO**

Number of spaces requested: \_\_\_\_\_ Space #: 1st Choice \_\_\_\_\_ 2nd Choice \_\_\_\_\_ 3rd Choice \_\_\_\_\_

**PLEASE CIRCLE HOW YOU WISH TO PAY VENDOR FEE(S):**

**CREDIT CARD**      An invoice will be emailed out once application is submitted. Application is not final until vendor fees are paid.

**CHECK**              Enclose check with application. Checks are made payable to:  
**Walnut Creek Historical Society (WCHS)**

*The undersigned ("Releasor") hereby agrees to comply with all Summer Market rules (copy attached). Releasor hereby releases, indemnifies and agrees to defend with counsel of the Walnut Creek Historical Society's choice, the Walnut Creek Historical Society, its officers, directors, employees and agents (hereinafter "Releasees" or "WCHS"), from any and all claims, obligations, costs, losses, damages, injuries, attorney's fees, penalties, fines, liabilities, causes of actions, and all other legal responsibilities of any form whatsoever, in law or in equity, arising from or connected with Releasor's participation as a vendor or exhibitor at WCHS's Summer Market. Releasor agrees that the above release provisions are agreeable and that WCHS would have permitted Releasor's participation absent the provisions. This Agreement does not waive rights or claims under federal or state law that cannot be waived by private agreement.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Submit Applications:**

**MAIL**  
WCHS  
2660 Ygnacio Valley Rd.  
Walnut Creek, CA 94598

**SCAN FOR EMAIL**  
wchs@wchistory.org

**If you have any questions please call 925-935-7871.**

**Applications are not complete and space secured until payment is received!**

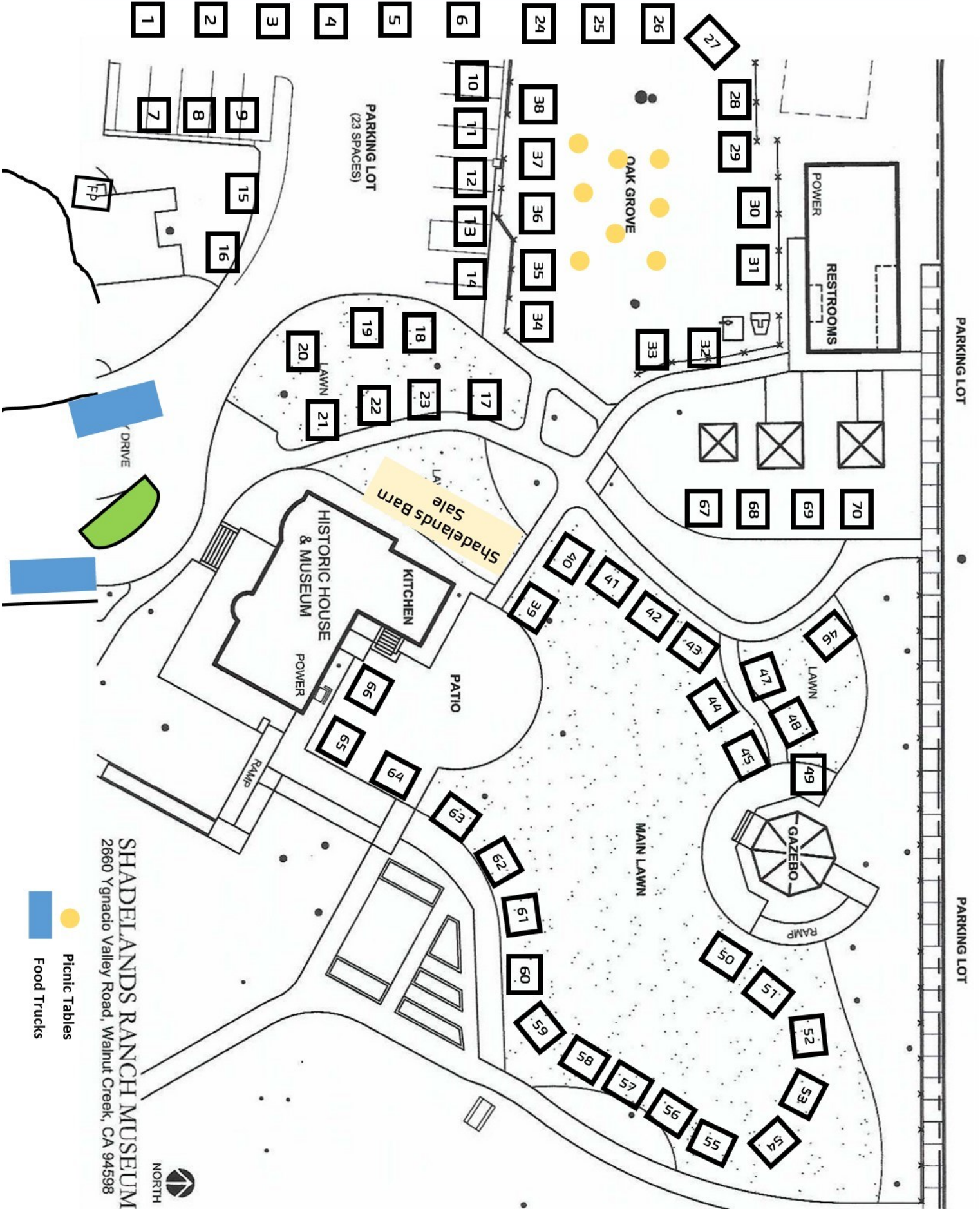
**For Office Use Only:**

Check #/CC: \_\_\_\_\_ Amt. Paid: \_\_\_\_\_ Date Confirmed: \_\_\_\_\_ Space #: \_\_\_\_\_

Food Vendor (Health Dept. Permit): YES NO Confirmation Mailed: \_\_\_\_\_ Initialed: \_\_\_\_\_

PARKING LOT

PARKING LOT



- Picnic Tables
- Food Trucks

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 2660 Ygnacio Valley Road, Walnut Creek, CA 94598

